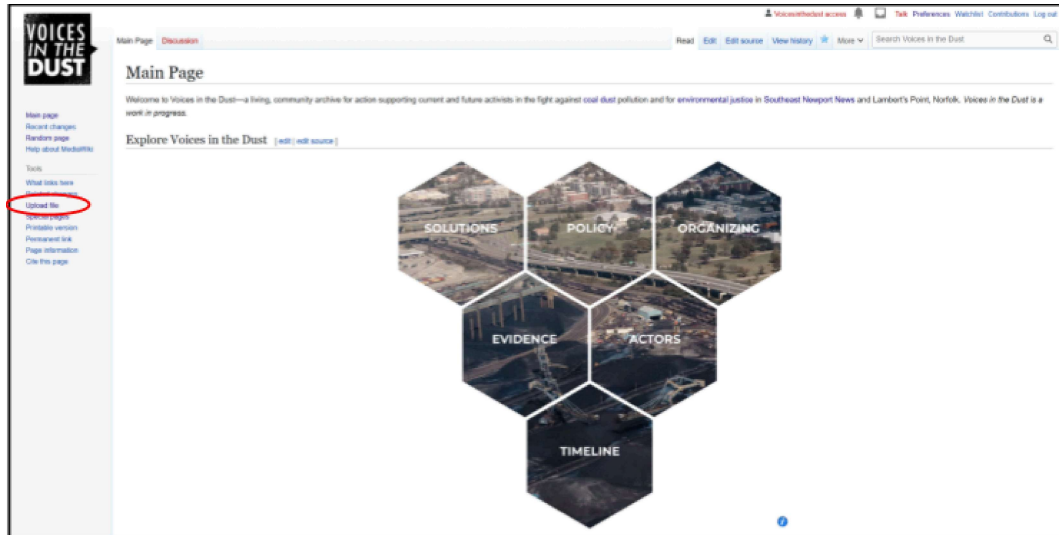


Documents and Citations on Media Wiki: For the Voices In The Dust Archive

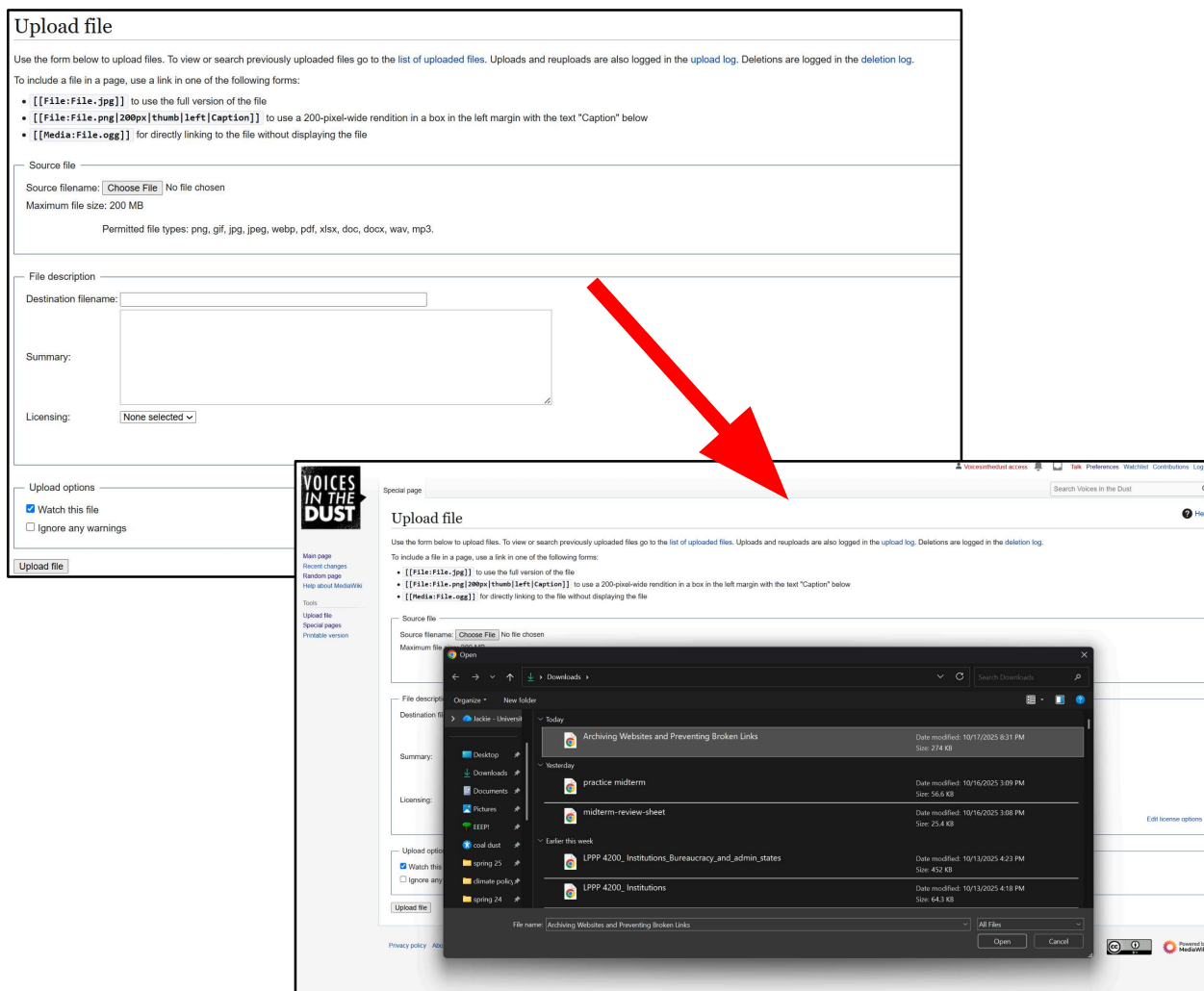
October 17, 2025

Uploading a Document

1. Click the “upload file” link on the left hand toolbar. This toolbar is visible on every page, but shown for reference on the landing page of the archive.



2. Click ‘Choose file’ and select your file.



3. Type the Title and Date of the document in the ‘Summary’ box. Use the Style Guide for reference. Note that this cannot be changed later, so the text must be accurate.

Upload file

Use the form below to upload files. To view or search previously uploaded files go to the [list of uploaded files](#). Uploads and reuploads are also logged in the [upload log](#). Deletions are logged in the [deletion log](#).

To include a file in a page, use a link in one of the following forms:

- `[[File:File.jpg]]` to use the full version of the file
- `[[File:File.png|200px|thumb|left|Caption]]` to use a 200-pixel-wide rendition in a box in the left margin with the text "Caption" below
- `[[Media:File.ogg]]` for directly linking to the file without displaying the file

Source file

Source filename: Archiving W...en Links.pdf
Maximum file size: 200 MB
Permitted file types: png, gif, jpg, jpeg, webp, pdf, xlsx, doc, docx, wav, mp3.

File description

Destination filename:

Archiving Websites and Preventing Broken Links. October 17, 2025.

Summary:

Licensing:

Edit file

Upload options

☒ Watch this file
☐ Ignore any warnings

4. Click “Upload file” at the bottom of the page.

File:Archiving Websites and Preventing Broken Links.pdf

File File history File usage



Archiving_Websites_and_Preventing_Broken_Links.pdf (0 × 0 pixels, file size: 274 KB, MIME type:  application/pdf)

Summary

[\[edit \]](#) [\[edit source \]](#)

Archiving Websites and Preventing Broken Links. October 17, 2025.

File history

Click on a date/time to view the file as it appeared at that time.

		Date/Time	Dimensions	User	Comment
delete all	current	20:36, 17 October 2025	0 × 0 (274 KB)	Voicesinthedust access (talk contribs block)	Archiving Websites and Preventing Broken Links. October 17, 2025.

[Upload a new version of this file](#)

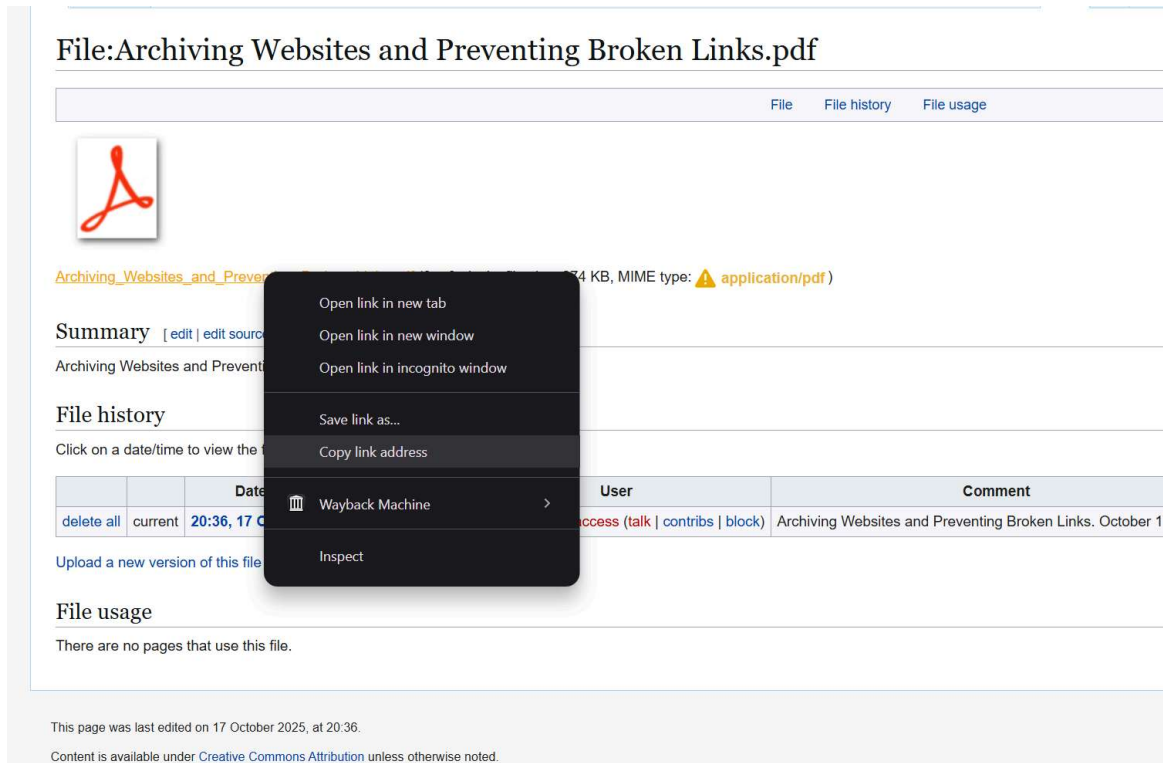
File usage

There are no pages that use this file.

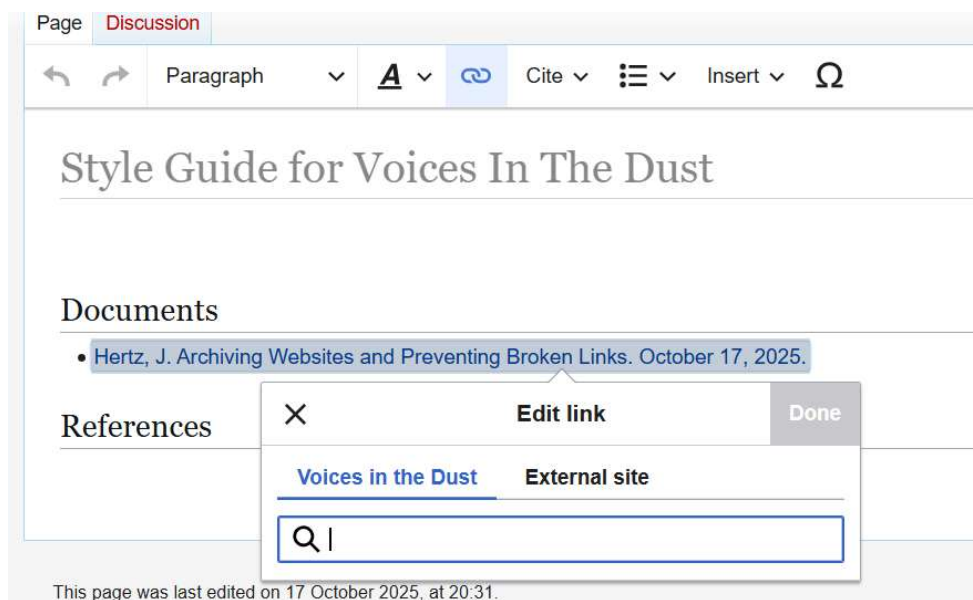
The document is now successfully on the archive, and ready for use!

Linking the Document to a Page

1. Right click on the title of the document to copy the link address.



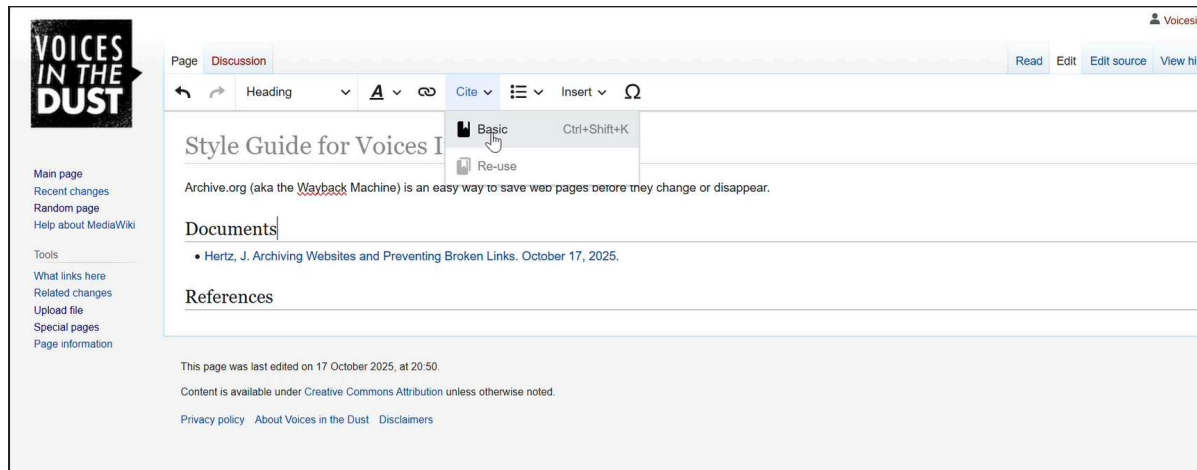
2. Highlight the text on the webpage that you want to link to the document. Click 'link' at the top of the page in the toolbox, and paste in the link address.



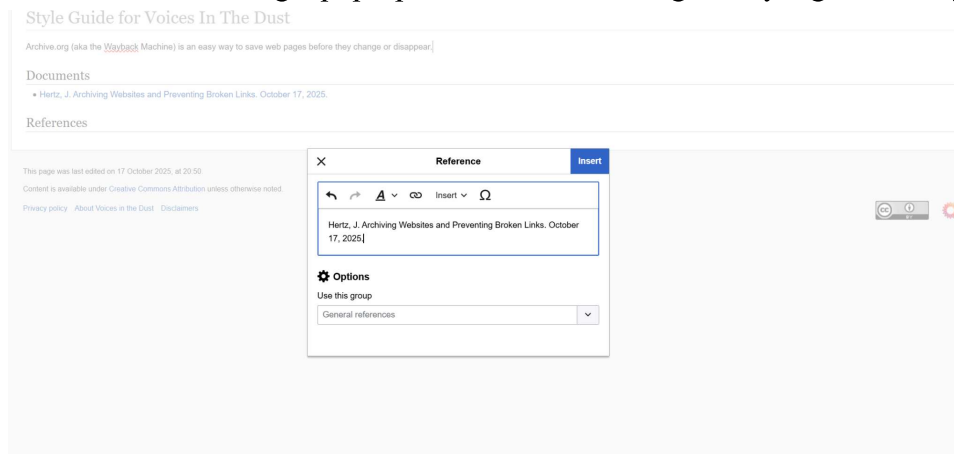
3. Make sure to click the blue 'save' button in the right hand corner!

Citing a Document

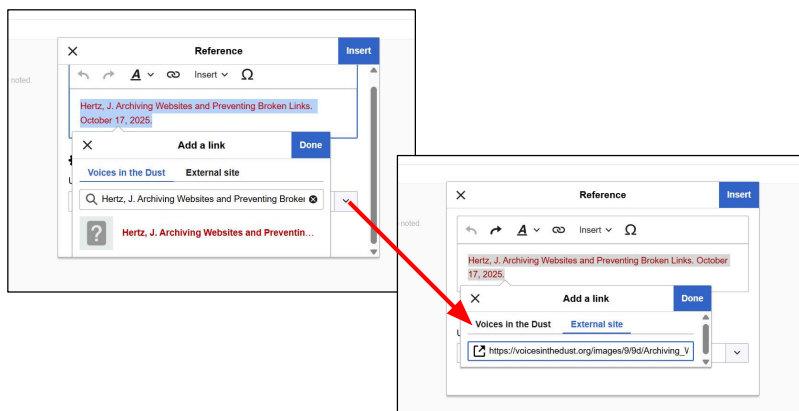
1. After the period on the sentence you wish to cite, click ‘Cite’ in the toolbox.



2. This will bring a pop-up reference box. Using the style guide, cite your source.



3. Highlight the text of your citation, and paste in the link. If linking a document, paste the link address copied from the document upload page (See #1 of *Linking the Document to a Page*). Otherwise, paste a link to the archived (e.g. wayback machine) source. See “[Archiving Websites and Preventing Broken Links](#)” for how to do this.



4. Then press “Insert” and then save your changes. The website will automatically populate your citation at the bottom of the page.

Your reference will look like below:

Style Guide for Voices In The Dust

Archive.org (aka the [Wayback Machine](#)) is an easy way to save web pages before they change or disappear. [\[1\]](#)

Documents

- Hertz, J. [Archiving Websites and Preventing Broken Links](#). October 17, 2025. [\[1\]](#)



Reference

Edit

Hertz, J. [Archiving Websites and Preventing Broken Links](#).
October 17, 2025. [\[1\]](#)

References

1. ↑ Hertz, J. [Archiving Websites and Preventing Broken Links](#). October 17, 2025. [\[1\]](#)